

Sycamore Township  
DeKalb County  
State of Illinois

Minutes from May 9, 2023

The regular meeting of the Sycamore Township was held on Tuesday, May 9, 2023. The meeting was called to order at 6:00 p.m. The meeting began with the Pledge of Allegiance. A roll call was taken. Board members present were Township Supervisor Amy Mathey, Trustees Russ Josh, John Ward, Ellen Rogers and George Diedrich. Also present were Township Clerk Kathy Lampkins, Township Assessor Kevin Schnetzler, Township Highway Commissioner Bill Powers, Gary Clausen and Jim Holliday.

A motion to approve the minutes from the April 11, 2023 meeting was made by Russ Josh. The motion was seconded by George Diedrich. Motion carried.

Public Comment – None.

Approval of the Financial Reports/Balance Sheet – Russ Josh made a motion to approve the treasurer’s financial reports. John Ward seconded the motion. Motion carried by roll call vote: Amy Mathey, yes; Russ Josh, yes; Ellen Rogers, yes; John Ward, yes; George Diedrich, yes.

Audit and Authorization of Expenditures – The following Town expenditures were authorized for payment:

Town	\$ 35,525.89
IMRF Fund	\$ 1,092.74
General Assistance Fund	\$ 340.00
Total Town Bills	\$ 36,958.63

George Diedrich made a motion to authorize the town expenditures. Ellen Rogers seconded the motion. Motion carried by roll call vote, Russ Josh, yes; George Diedrich, yes; Amy Mathey, yes; John Ward, yes; Ellen Rogers, yes.

Audit and Authorization of Expenditures - The following Road expenditures were authorized for payment:

General Road Fund	\$ 19,947.82
Insurance	\$ 18,406.40
IMRF Fund	\$ 486.76
Social Security Fund	\$ 648.72
Permanent Road Fund	\$ 68,279.55
Joint Bridge Fund	\$ 8,422.05
Building & Equipment	\$ 0
Total Road Bills	\$116,191.30

John Ward made a motion to authorize the road expenditures. Russ Josh seconded the motion. Motion carried by roll call vote, Russ Josh, yes; John Ward, yes; George Diedrich, yes; Amy Mathey, yes; Ellen Rogers, yes.

Assessor's Report – Kevin Schnetzler reported that he and Rachel are almost caught up on measuring. Kevin said he is almost done reassessing and entering into the annual workbook. Kevin noted that he has not received many phone calls regarding tax bills.

Highway Commissioner's Report – Bill Powers said Peter Baker will begin paving next Thursday if the weather permits. They will be paving Ellen Drive, Thomas Drive and Henderson Road and Bill indicated that he was not sure which would be done first. Bill said seal coating typically begins after the 4<sup>th</sup> of July. Bill noted that they will begin mowing towards the end of May. Discussion ensued on seal coating expenses. Discussion ensued regarding signage on the roads to be paved.

Supervisors Report – Amy Mathey reported there is 1 General Assistance client. Amy does not have the number of residents in the nursing home as the DeKalb County nursing home did not bill the township this month. Amy said the auditors will be contacting all four trustees to perform their standard fraud inquiry. Amy said the auditors were in the office last week to perform preliminary work and left a list of items that they will need Amy to provide to them. Amy said hopefully the auditor will be back in the middle of June to wrap up the audit. Amy reported that the auditor asked if anyone verified the bank reconciliations so Amy began that process this month and Russ Josh performed the verification for May 2023. Amy reminded everyone that Sycamore Township, in conjunction with DeKalb Township, will be holding another shred event on May 13 at the YMCA.

Trustees Report – Ellen Rogers reported that she spoke with Brian Gregory and that hopefully the nursing home sale will be complete by August 1<sup>st</sup>. Ellen also said that the buyer will pay up to \$200,000.00 a month for the nursing home expenses that they cannot cover. Discussion ensued regarding the billing from the nursing home.

Unfinished Business – Amy Mathey asked the Trustees to come in and review the 12 applications the township has received for Social Service Grants. Additionally, Russ Josh made a motion to proclaim the month of June as Older Americans Month 2023. Amy Mathey seconded the motion. Motion carried.

New Business – None.

Executive Session – Not needed.

Amy Mathey made a motion to adjourn at 6:17 p.m. Russ Josh seconded the motion. Motion carried.

The next meeting will be held on Tuesday, June 13, 2023, at 6:00 p.m. at the Sycamore Township office.

Respectfully submitted,

*Kathy Lampkins*  
Kathy Lampkins  
Township Clerk