

Sycamore Township
DeKalb County
State of Illinois

Minutes from March 14, 2023

The regular meeting of the Sycamore Township was held on Tuesday, March 14, 2023. The meeting was called to order at 6:00 p.m. The meeting began with the Pledge of Allegiance. A roll call was taken with Trustees Russ Josh and George Diedrich as well as Township Supervisor Amy Mathey present. Also present were Township Clerk Kathy Lampkins, Township Assessor Kevin Schnetzler and Township Highway Commissioner Bill Powers. Township Trustee Ellen Rogers was present via phone.

A motion to approve the minutes from the February 14, 2023 meeting was made by Russ Josh. The motion was seconded by George Diedrich. Motion carried.

Public Comment – None.

Approval of the Financial Reports/Balance Sheet – Russ Josh made a motion to approve the treasurer’s financial reports. Amy Mathey seconded the motion. Motion carried by voice vote: Amy Mathey, yes; Russ Josh, yes; Ellen Rogers, yes; George Diedrich, yes.

Audit and Authorization of Expenditures – The following Town expenditures were authorized for payment:

Town	\$ 33,985.82
IMRF Fund	\$ 1,092.74
General Assistance Fund	\$ 340.00
Total Town Bills	\$ 35,418.56

George Diedrich made a motion to authorize the town expenditures. Russ Josh seconded the motion. Motion carried by voice vote, Russ Josh, yes; George Diedrich, yes; Amy Mathey, yes; Ellen Rogers, yes.

Trustee John Ward arrives.

Audit and Authorization of Expenditures - The following Road expenditures were authorized for payment:

General Road Fund	\$ 13,542.63
Insurance	\$ 77.66
IMRF Fund	\$ 509.27
Social Security Fund	\$ 698.91
Permanent Road Fund	\$ 12,057.75
Joint Bridge Fund	\$ 0
Building & Equipment	\$ 0
Total Road Bills	\$ 26,886.22

George Diedrich made a motion to authorize the road expenditures. Russ Josh seconded the motion. Motion carried by voice vote, Russ Josh, yes; John Ward, yes; George Diedrich, yes; Amy Mathey, yes; Ellen Rogers, yes.

Assessor's Report – Kevin Schnetzler reported that he has picked up the annual workbook from the county assessor's office. Kevin noted the workbooks are due June 15, 2023. John Ward had questions regarding assessments in a TIF district. A discussion ensued.

Highway Commissioner's Report – Bill Powers reported that they have been busy with the ice and snow storms. Bill said as soon as the weather breaks, they have many limbs to be picked up. Bill noted that they are breaking the trucks down by removing wings/plows, etc. John Ward asked about disposing of the tree limbs. A discussion ensued. Russ Josh suggested Bill Powers contact DeKalb County regarding a possible burning of the tree limbs at a forest preserve. A discussion ensued.

Supervisors Report – Amy Mathey reported there is 1 General Assistance client and 14 residents in the nursing home. Amy said Penny White from Goodfellows made a follow up call. Penny told Amy that she took the township board's concerns to the Goodfellows board. Penny said Goodfellows is taking the concerns very seriously. Amy said if a Social Service Grants application gets approved, Goodfellows will be welcome to apply. A discussion ensued regarding social service grants. Amy said that Sycamore Township and DeKalb Township will be doing an electronic recycle event on Saturday, June 10, 2023. Amy said this type of event draws lots of people and she and DeKalb Township are looking for a site to hold the event. Amy said she has a call into Sycamore High School as a possible site. Amy indicated there were fees associated with some electronics; as an example, TV's have a fee of \$20 and computer monitors have a fee of \$10. A discussion ensued on how to advertise the event. Amy reported Sycamore and DeKalb Townships will be holding another shred day on Saturday, May 13, 2023, at the YMCA. Amy reminded everyone that their Statement of Economic Interests are due very soon.

Trustees Report –None.

New Business – Three items were discussed:

- Annual Town Meeting Agenda – Russ Josh made a motion to accept the Annual Town Meeting Agenda as presented. John Ward seconded the motion. Motion carried.
- Senior Utility Assistance Program – Amy Mathey explained the Senior Utility Assistance Program. Amy handed out DeKalb Township's requirement sheet. Amy explained the payment comes out of the Town Fund, not General Assistance. Amy said she would include the program in the Community Outreach section of the budget. Discussion ensued. Amy read the resolution aloud. Amy Mathey made a motion to create a Senior Utility Assistance Program for Sycamore Township. Russ Josh seconded the motion. Motion carried by voice vote, Amy Mathey, yes; John Ward, yes; Ellen Rogers, yes; George Diedrich, yes; Russ Josh, yes.
- Decennial Committee – Amy Mathey and Kathy Lampkins attended a webinar that TOI presented. Amy listed some of the requirements of this committee:
 - First meeting must be held by June 10, 2023
 - Three meetings are required
 - Committee members are 4 township trustees, the township supervisor and at least 2 township residents.
 - The report is due 18 months after the first meeting is held.

A discussion ensued regarding the committee members. Amy asked Bill Powers, Kathy Lampkins and Kevin Schnetzler to serve as township residents. Amy Mathey will reach out to Gary Clausen and Jim Holiday to see if they would be willing to be additional township residents. It was agreed that the decennial committee would meet after regularly scheduled township meetings.

Unfinished Business – Three items were discussed:

- Town Budget – George Diedrich made a motion to accept the 2023-2024 Town Budget as presented. Russ Josh seconded the motion. Motion carried by voice vote, Amy Mathey, yes; Russ Josh, yes; George Diedrich, yes; Ellen Rogers, yes; John Ward, yes.
- Road District Budget – Ellen Rogers made a motion to accept the 2023-2024 Road District Budget as presented. Russ Josh seconded the motion. Motion carried by voice vote, Russ Josh, yes; Amy Mathey, yes; John Ward, yes; George Diedrich, yes; Ellen Rogers, yes.
- Review of Application for Social Service Grants – Amy Mathey presented a proposed Application for Social Service Grants. Discussion ensued. It was agreed that the Application is acceptable and Amy Mathey will send the applications and a cover letter to the Social Service Grant recipients from last year as well as Goodfellows of DeKalb/Sycamore and the three local food pantries (Sycamore United Methodist Church, Salem Lutheran Church and the Spartan Food Pantry).

Executive Session – Not needed.

Russ Josh made a motion to adjourn at 6:53 p.m. George Diedrich seconded the motion. Motion carried.

The next meeting will be held on Tuesday, April 11, 2023, at 6:00 p.m. at the Sycamore Township office with the Annual Town Meeting following at 6:15 p.m.

Respectfully submitted,

Kathy Lampkins
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Township Clerk